County of Los Angeles **DEPARTMENT OF PUBLIC SOCIAL SERVICES**

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BRYCE YOKOMIZO Director

LISA NUÑEZ Chief Deputy

August 30, 2005



Board of Supervisors

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The Honorable Board of Supervisors County of Los Angeles 383 Kenneth Hahn Hall of Administration 500 West Temple Street Los Angeles, CA 90012

Dear Supervisors:

RECOMMENDATION TO EXTEND SEVEN GENERAL RELIEF
OPPORTUNITIES FOR WORK ORIENTATION AND JOB SKILLS PREPARATION
CLASS SERVICES CONTRACTS
(ALL DISTRICTS - 3 VOTES)

IT IS RECOMMENDED THAT YOUR BOARD:

Delegate authority to the Director of the Department of Public Social Services (DPSS) to prepare and execute contract amendments, in substantially similar form as the enclosed, with the seven General Relief Opportunities for Work (GROW) Orientation and Job Skills Preparation Class (JSPC) Services contracts. The amendments extend the contracts for three months effective October 1, 2005 through December 31, 2005 at an estimated cost of \$2,683,000 which will be partially offset by federal funds allocated for the Food Stamp Employment and Training (FSET) program, with funding being included in the FY 2005-06 Adopted Budget.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The recommended action will allow for DPSS to complete a new competitive solicitation process to relet the contracts to continue vital Orientation and JSPC services. On December 15, 1998, your Board passed a motion requiring a mandatory Welfare-to-Work program for General Relief recipients, resulting in the GROW program. The GROW program offers employment and training services to employable General Relief participants and is designed to help them obtain jobs and achieve self-sufficiency. The GROW Orientation and JSPC Services contracts are an important part of that program. The contracts are currently scheduled to expire September 30, 2005.

The Honorable Board of Supervisors August 30, 2005 Page 2 of 3

Implementation of Strategic Plan Goals

The recommended action is consistent with the principles of the Countywide Strategic Plan: Goal #1 Service Excellence: Provide the public with easy access to quality information and services that are both beneficial and responsive and Goal #3 Organizational Effectiveness: Ensure that service delivery systems are efficient, effective, and goal-oriented.

FISCAL IMPACT/FINANCING

There is no fiscal impact on DPSS as funding for the seven contracts is included in the FY 2005-06 Adopted Budget. The estimated cost to extend the current GROW contracts for three months beginning October 1, 2005 through December 31, 2005 is \$2,683,000 which will be partially offset by federal funds allocated for the FSET program.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

On December 14, 2004, your Board approved the administrative transfer of the GROW Orientation and JSPC Services contracts from the Department of Community and Senior Services (DCSS) to DPSS effective January 1, 2005. The contracts were originally awarded by your Board on June 8, 2004 and were effective July 1, 2004. At the time of the transfer, your Board delegated authority to the Director of DPSS to extend the contracts for a three-month period through September 30, 2005. The Department requires an additional three-month extension in order to complete the competitive solicitation process. The Request for Proposals is scheduled to be released in August 2005 and the new contracts are expected to be effective as of January 1, 2006. DPSS will return to the Board to seek approval of contracts with the successful bidders in the pending solicitation process.

As the contracts require the development and utilization of resources, training and logistical support which are not routinely performed by County staff, they continue to be non-Prop A services. With your approval, the current contracts will be extended until December 31, 2005.

Amendments will be approved as to form by the Chief Administrative Office and County Counsel prior to execution.

IMPACT ON CURRENT SERVICES

The recommended action will not infringe on the role of the County in relationship to its residents and the County's ability to respond to an emergency will not be impaired. There is no change in risk exposure to the County.

The Honorable Board of Supervisors August 30, 2005 Page 3 of 3

CONCLUSION

The Executive Officer, Board of Supervisors, is requested to return one adopted, stamped Board Letter to the Director of DPSS.

Respectfully submitted,

Bryce Yokomizo

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Director

BY:loh

Enclosure

c: Chief Administrative Officer

County Counsel

Executive Officer, Board of Supervisors

GROW ORIENTATION AND JOB SKILLS PREPARATION CLASS CONTRACTORS FUNDING LEVELS FY 04-05 AND 7/1/05 - 12/31/05

		ć	, , , , , , , , , , , , , , , , , , ,	, ,	Additional	Amended
		sup. District	6/30/05	9/30/05	Allocation to Extend thru	Contract Maximum for
Service Provider	Site	Served	Allocation	Allocation*	12/31/05*	FY 05-06
Career Planning Center, Inc.	Rancho Park	2,3	497,699	\$124,425	\$111,211	
	Lancaster	2	451,615	112,904	100,914	449,454
Chicana Service Action Center	Metro King	2	304,160		67,965	
	Metro East	_	626,732	156,683	140,044	440,730
R.L. Klein & Assocites	Pomona	1,5	313,366	78,342	70,022	148,364
Los Angeles County Office of Education	South Central	1.2	431 799	107 950	106 486	
	South Special	2,4	1,443,096		317,460	
	Southwest Special	2,4	1,267,980		278,331	1,487,996
Los Angeles Unified School						
District	Metro Special	1,2	1,179,730	7	263,611	The Contract of the Contract o
	East Valley (Glendale)	1,3,5	322,583	80,646	72,081	
	San Fernando Valley	3,5	304,149	76,037	67,962	
	San Gabriel Valley	1,4,5	525,349	131,338	117,389	
	Pasadena	5	359,449	89,863	80,319	1,274,179
MCS Rehabilitation, Inc.	Wilshire Special	1,2	479,265	119,816	107,092	226,908
Weingart Center Association,						
lnc.	Civic Center	-	709,683	177,420	158,579	335,999
		Subtotal	9,216,655	\$2,304,164	\$2,059,466	4,363,630
Performance Bonus			150,000	37,500	37,500	75,000
Additional Program Costs						
LACOE County-Wide Training						
and Quality Control						
Implementation			2,344,136	586,034	586,034	1,172,068
e de la companya de l						
TOTAL			11,710,791	\$2,927,698	\$2,683,000	5,610,698
*Funding for the period of 07/01/05 t	05 to 09/30/05 was determined in December, 2004 based on FY 2004-	nined in Dec	ember, 2004 bas	ed on FY 2004-		
05 Adopted Budget. Funding for period of 10/01/05 to 12/31/05 is based on FY 2005-06 Adopted	r period of 10/01/05 to 12/3	31/05 is base	ed on FY 2005-06	. Adopted		
Budget. FY 2005-06 Adopted Bi	FY 2005-06 Adopted Budget is based on actual expenditures during FY 04-05.	xpenditures	during FY 04-05.			

AMENDMENT NUMBER TWO TO THE GENERAL RELIEF OPPORTUNITES FOR WORK CONTRACT BY AND BETWEEN LOS ANGELES COUNTY AND

Work Contra (hereinafter	s being made to the document entitled "General Relief Opportunities for eact by and between the County of Los Angeles and referred to as "Contractor"), and further identified as County Contract nereinafter referred to as "Contract").					
	ment is effective the day of execution by the Director of the Department of Services (DPSS).					
	pursuant to Section 1203 of Exhibit A "Terms and Conditions," of the County and Contractor may make modifications to the Contract by means locument.					
	E, County and Contractor hereby agree to extend the term of the contract itional months as follows:					
A.	Section 1. Applicable Documents is hereby amended by adding Exhibit C-4, "Estimated Service Costs for 07/1/05 through 12/31/05."					
B.	 B. Section 3. Contract Payment (a) is amended as follows: (a) The maximum compensation amount for July 1, 2004 through June 30, 2005 is \$ The maximum compensation for July 1, 2005 through December 31, 2005 is \$ Contract expenditures the exceed the maximum amounts shall not be paid by County and shall be the fiscal responsibility of Contractor. 					
C.	Section 4. Term of Contract is deleted and replaced with the following:					
	Section 4. Term of Contract					
	The Contract shall be for the period from July 1, 2004 through December 31, 2005.					

All other terms and conditions in the Contract remain in effect.

The parties hereto have caused this Amendment to be executed by their authorized officers. Amendment Number Two is made and entered into this day of 2005.
COUNTY OF LOS ANGELES
By:Bryce Yokomizo, Director
Department of Public Social Services
By:
CONTRACTOR
Print Name
Title
APPROVED AS TO FORM:
RAYMOND G. FORTNER, JR., COUNTY COUNSEL
By: Vicki Kozikoujekian, Deputy County Counsel
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Estimated Service Costs for 07/1/05 through 12/31/05

Period	Site 1	Site 2	Total
FY 2004-05	,		
FY 2005-06 First and			
Second Quarters*			

^{*} July 1, 2005 - December 31, 2005